



Los Angeles Unified School District  
Food Services Division

## Saturday Meal Program Checklist

For Instructional Saturday Meal Service

School Name:		Local District:
Saturday Program Name:		Location Code:
AFSS:	FSM:	Date:

The Saturday Meal Program is a USDA and CDE food program with specific guidelines that must be adhered to. State auditors and LAUSD auditors observe the Saturday Meal Program unannounced. Return the completed *Saturday Meal Program Checklist* to the Food Services Manager on site.

Place a checkmark in the “YES” or “NO” box indicating if the criteria is being met. All areas must be filled. If any areas are marked with a no, corrective action must be taken.	YES	NO
1. The school site is safe and sanitary.		
2. All students receive the same meal regardless of race, color, national origin, sex, age, and disability.		
3. The “And Justice For All” and Saturday Menu are posted in a visible location near the meal serving area.		
4. Dietary accommodations for students with disabilities are provided as stated in their medical statement.		
5. Students take the required food components as prescribed in the Saturday Meal Service SOP.		
6. All meals are consumed on the school site. No foods/beverages are taken home.		
7. No second meals are offered to students.		
8. Drinking water is available to students throughout the day		
9. Meal counts are accurately taken at the time of meal service (not before or after).		
10. Saturday program staff have completed the Saturday Meal Service Training provided by the Food Services Manager.		

Saturday Administrative Staff Name (printed)

Signature of Administrative Staff

Food Service Manager Name (printed)

Food Service Manager Signature